



Student Services Levy Statute

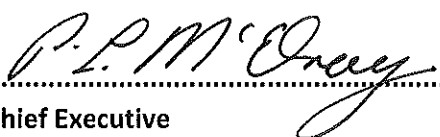
Non-Academic

2009

Student Services Levy Statute (non-Academic) pursuant to Section 194 of the Education Act 1989.

Pursuant to Section 194(1)(e) of the Education Act 1989 ("the Act") the Chief Executive (by delegated authority of the Council of UCOL under Section 222 of the Act) hereby makes this Student Services Levy Statute (non-Academic) effective from 9 October 2009.

Signature:


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Chief Executive

Date:9/10/09.....

UCOL Student Services Levy Statute 2009

1. Purpose

- 1.1 This Statute gives effect to the Councils resolution of 29 September 2009 and follows consultation with UCOL's Students Association.
- 1.2 This Statute is made pursuant to Section 194(1)(e) of the Act by the Chief Executive by delegated authority.
- 1.3 The purpose of this Statute is to provide for a student services levy to be paid to UCOL by all students enrolled at UCOL.

2. Title and Commencement

- 2.1 This Statute shall be known as the UCOL Student Services Levy Statute 2009.
- 2.2 This Statute comes into force on 9 October 2009 and will continue in force until repealed.

3. Application

- 3.1 This Statute applies to all students enrolled at UCOL unless those students are Exempt Students.

4. Interpretation

In this Statute unless the context otherwise requires:

"Act" means the Education Act 1989 and includes amendments.

"All Students" means full-time and part-time Domestic and International Students including International Students who pay domestic fees.

"CPI" means the Consumer Price Index (All Groups) as calculated by Statistics New Zealand and published quarterly or such replacement Index nominated by the Chief Executive of UCOL if the Consumer Price Index (All Groups) ceases to exist.

"Course" means a paper, module or unit.

"Credit" means the amount of learning required, on average, to complete a qualification or part of a qualification. In most cases, the National Qualifications Framework (NQF) system equates 120 Credits with one full-time year of study and 1.0 Equivalent Full-Time Student unit.

"Domestic Student" means a person who is a New Zealand citizen or a person of a class or description required by the Minister by a notice in the Gazette to be treated as if they are

not foreign students or any other person defined as a Domestic Student pursuant to Section 159(1) of the Education Act 1989.

"Exempt Student" means:

- A student enrolled at UCOL in 2009 in a Programme of Study of a Multi-year Qualification who enrolls in a Programme of study at UCOL in 2010 and 2011 toward the same Multi-year Qualification. For the avoidance of doubt, students who take longer than the end of 2011 to complete their Multi-year Qualification and enrol in 2012 will be required to pay the student services levy from 2012; or
- A student whose Programme of Study for the Enrolment Period is a STAR course(s) or an Adult and Community Education course(s) or a TOPs course/qualification or the student is a prison inmate; or
- For 2010 only, international students who have received an offer of place prior to 17 October 2009.

"Internal Student" means a student who undertakes some or all of their study on a UCOL campus or another site where support services are provided.

"International Student" means a learner who is not a Domestic Student as defined by the Education Act 1989.

"Multi-year Qualification" means a qualification approved by the appropriate quality assurance body for which an official award is given in recognition of the successful completion of a Programme of Study and if studied full-time would require a student to enrol for a Programme of Study of more than one full-time year.

"Online /Distance Course" means a Course where online access and participation is either expected or required of students and defined by UCOL as "web-based" or a Course that is not online and is not delivered on a UCOL campus or is not delivered on another site where support services are provided.

"Online/Distance Student" means a student whose entire programme of study for the enrolment period is made up of online and/or distance courses.

"Programme of Study" means that collection of Courses that a student is enrolled in during an enrolment period. Enrolment periods do not exceed two semesters.

"Student Services" means student support services including but not limited to career counselling, pastoral care, health centre, accommodation, inter campus and subsidised intra city bus services, graduation and crèche. Student support services vary from campus to campus and vary from year to year.

"Student Services Levy" means a compulsory non-tuition levy which assists UCOL by making a contribution to the costs of planning, implementation and operation of student services.

5. Student Services Levy

- 5.1 The student services levy shall be phased in over two years with all students paying the levy from 2010 other than those students who are Exempt Students.
- 5.2 Unless the Student is an Exempt Student from 1 January 2010 all Internal Students will pay \$2.50 (plus of GST) per Credit and all Online/Distance Students will pay a rebated amount of \$1.25 (plus of GST) per Credit. This includes students who enrol prior to 1 January 2010 for courses/qualifications starting after 1 January 2010.
- 5.3 Unless the Student is an Exempt Student from 1 January 2011 all Internal Students will pay \$3.33 (plus of GST) per Credit and all Online/Distance Students will pay a rebated amount of \$1.67 (plus of GST) per Credit.
- 5.4 Unless the Student is an Exempt Student from 1 January 2012 all Internal Students will pay \$4.17 (plus of GST) per Credit and all Online/Distance Students will pay a rebated amount of \$2.08 (plus of GST) per Credit.
- 5.5 Unless the Student is an Exempt Student, the UCOL's student services levy is payable irrespective of whether or not the student concerned utilises any of the student services available. There may also be additional charges to the student for the particular service consumed, for example doctor services.
- 5.6 Students who enrol in a Programme of Study and who are not Exempt Students whereby the first day of teaching of that Programme of Study is in one calendar year and the last day of that Programme of Study is in another calendar year, will pay the student services levy at the rate applicable at the first day teaching starts for that students Programme of Study.
- 5.6 When UCOL receives completed signed Change of Details/Change of Circumstances forms from students within UCOL's Refund Period and those students cease studying at UCOL, those students will receive a full refund of the UCOL student services levy. When UCOL receives completed signed Change of Details/Change of Circumstances forms within the UCOL Refund Period and students are only withdrawing from part of their Programme of Study, those students will be eligible for a partial refund of the UCOL student services levy as calculated by UCOL. Where the students accessed student loan scheme the refund or partial refund will be made directly to that loan account. If withdrawal occurs after the withdrawal with a refund period no refund of the student services levy will be provided.
- 5.7 From 2013 and each year thereafter the student services levy will be increased generally in accordance with the CPI (all indexes) unless Council determines otherwise.